

BUSINESS ADDRESS

Unit 4, Stileway Business Park
Lower Strode Road, Clevedon
North Somerset, BS21 6UU

INSURANCE COVER

Public Liability: £5,000,000
Employers' Liability: £10,000,000
Insurer: Pardus Underwriting Limited
Policy No: PARDC000512

POLICY PERIOD

19/05/2026 to 18/05/2027
(Both dates inclusive)

DOCUMENT CONTROL

Ref: AMGH-RAMS-ALL-0626
Issue Date: 05/06/2026
Review Date: 05/06/2027

SCOPE OF WORKS

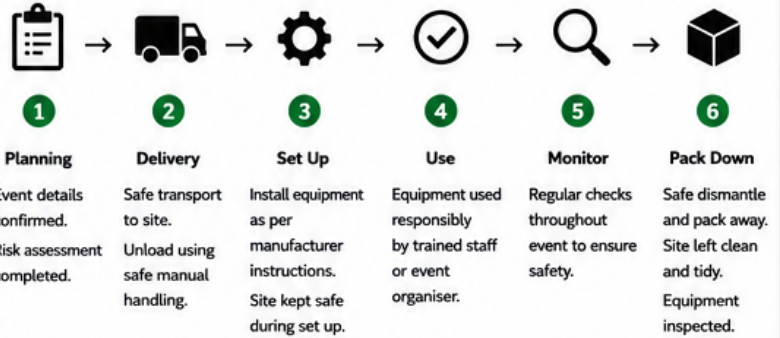
This RAMS covers all operations of Ace Mini Golf & Event Hire including the hire, delivery, set up, use and collection of equipment for events.

Equipment may include (but not limited to):

- Portable 9 Hole Crazy Golf
- Gazebos
- Candy Floss Machines
- Chocolate Fountains
- Popcorn Machines
- Sweet Carts
- Donut Walls
- Giant Games
- Giant Letters
- Post Boxes
- Event Furniture & Accessories

All work is carried out by trained, competent personnel in accordance with current health & safety legislation and manufacturer guidelines.

METHOD STATEMENT – OVERVIEW



RISK MATRIX

SEVERITY (S)

1	Minor injury
2	First aid injury
3	Medical treatment
4	Major injury
5	Fatality / Life changing

LIKELIHOOD (L)

1	Rare
2	Unlikely
3	Possible
4	Likely
5	Very Likely

RISK RATING = S x L

SCORE	RISK LEVEL
1 – 4	LOW
5 – 9	MEDIUM
10 – 15	HIGH
16 – 25	VERY HIGH

RISK ASSESSMENT – KEY HAZARDS & CONTROLS

HAZARD	WHO MAY BE HARMED	INITIAL RISK (SxL)	CONTROL MEASURES	RESIDUAL RISK (SxL)
Manual handling (lifting, carrying heavy items)	Staff	3 x 3 (9) MEDIUM	<ul style="list-style-type: none"> • Use team lifting for heavy / awkward items • Use trolleys and equipment where available • Staff trained in safe lifting techniques 	2 x 2 (4) LOW
Slips, trips and falls	Staff, Public, Guests	3 x 3 (9) MEDIUM	<ul style="list-style-type: none"> • Keep work areas and walkways clear • Ensure cables, mats and equipment are managed • Report and rectify hazards immediately 	2 x 2 (4) LOW
Equipment failure or malfunction	Staff, Public, Guests	3 x 2 (6) MEDIUM	<ul style="list-style-type: none"> • Equipment maintained and cleaned regularly • PAT tested (where applicable) • Pre-event checks completed 	2 x 2 (4) LOW
Electrical hazards (where applicable)	Staff, Public, Guests	4 x 2 (8) MEDIUM	<ul style="list-style-type: none"> • Use PAT tested equipment and RCD protection • Keep electricals away from water and moisture • Cables secured and inspected 	2 x 2 (4) LOW
Weather conditions (wind, rain, lightning, extreme heat)	Staff, Public, Guests	4 x 3 (12) HIGH	<ul style="list-style-type: none"> • Monitor forecast before and during event • Take action to secure or remove equipment • Stop work if conditions become unsafe 	2 x 2 (4) LOW
Public interference / misuse of equipment	Public, Guests, Children	3 x 3 (9) MEDIUM	<ul style="list-style-type: none"> • Equipment used as intended only • Clear safety signage and instructions • Unsafe behaviour addressed immediately 	2 x 2 (4) LOW
Allergens (e.g. candy floss, food items)	Public, Guests	3 x 2 (6) MEDIUM	<ul style="list-style-type: none"> • Display allergen information where relevant • Follow food hygiene best practices • Staff trained in food safety 	2 x 1 (2) LOW
Fire	Staff, Public, Guests	4 x 2 (8) MEDIUM	<ul style="list-style-type: none"> • Keep flammable items away from heat sources • Fire extinguisher available during operation • Evacuation plan in place 	2 x 2 (4) LOW

GENERAL SAFE WORKING PRACTICES

- ✓ All staff are trained and briefed in health & safety procedures.
- ✓ Pre-event risk assessment completed for each event.
- ✓ Equipment inspected before, during and after each hire.
- ✓ Use of appropriate PPE when required.
- ✓ First aid kit available at all events.
- ✓ Report all accidents, incidents and near misses.
- ✓ Site left clean, tidy and free from hazards.

EMERGENCY PROCEDURES

1. In the event of an emergency, ensure the safety of all people on site.
2. Contact emergency services if required – Dial 999.
3. Inform the event organiser immediately.
4. Evacuate the area if necessary and follow the event venue's procedures.
5. Do not re-enter the area until it is declared safe.
6. Report all incidents to Ace Mini Golf & Event Hire as soon as possible.

INSURANCE SUMMARY

Public Liability Insurance
Insurer: Pardus Underwriting Limited
Policy No: PARDC000512
Limit of Indemnity: £5,000,000

Employers' Liability Insurance
Insurer: Pardus Underwriting Limited
Policy No: PARDC000512
Limit of Indemnity: £10,000,000

Policy Period: 19/05/2026 to 18/05/2027

NOTES

This document is sufficient evidence of our insurance arrangements. A full copy of our insurance certificate is available upon request.

PREPARED BY

Abbie Davis
Ace Mini Golf & Event Hire
Date: 05/06/2026

SIGNED

Abbie Davis

**MAKING EVENTS
MORE FUN**

WWW.ACEMINIGOLFHIRE.CO.UK